



Privacy Notice – MAGOR BAPTIST CHURCH

Under Data Protection legislation the Church Trustees of Magor Baptist Church are the Data Controller, and the Church Secretary may be contacted.

Magor Baptist Church will collect personal information and use it only for the purpose for which it is intended, this will enable the church to keep in touch with you and provide pastoral support as appropriate.

Data Protection legislation allows us to process this information as we regard it as being in the church's legitimate interest. Your name and contact details, whether held on a computer or paper, will be held securely, and entered into our church database and accessed only by those who have permission. We may share information with a named, Third-Party organisation (e.g. an outsourcing Company) if necessary and required to do so and having made appropriate due diligence of the Third-Party.

Your contact details will be removed from the database once you are no longer associated with the church – unless you ask to remain as one of our “church friends”.

You can ask for your details to be removed at any time. You have the right to ask us to destroy, or request to see any information we hold about you by submitting a ‘Subject Access Request’ to the Church Secretary. You also have the right to ask for information which you believe to be incorrect to be rectified.

If you are concerned about the way your information is being handled, please in the first instance, speak to the Church Secretary. If you are still unhappy you have the right to complain to the Information Commissioners Office. (www.ico.org.uk)

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